

Profile of:

Mohammed Wahidur Rahman, FCA (1247)

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Objective

To secure dignified & responsible positions with decision making authority in the field of accounts, finance, audit, Tax and business consultancy. My main interest in manufacturing industries as already have experience over 14 years in Steel, Cement, Textiles & Electronics sectors.

Career Summary

- Qualified Chartered Accountant with overall 14 years of working experience including 9 years after qualifying CA in different organizations & capacities.
- I have been working in **Anwar Ispat Ltd** since 01 January, 2018, as General Manager, Finance & Accounts, (Head of the department). Before this position, I worked in **Energypac Electronics Ltd** for 7 years period as head of Finance & Accounts. **Square Textiles Ltd** & **Metropolitan Cement Ltd** the other two employers I worked in my early career period. From the beginning of my career, I had been working in all manufacturing concerns.

Core Competences

- a) Accounts, Operations, Financial Management & Audit
- b) Finance & Banking, Commercials, Supply Chain Management & Procurements
- c) Compliances: VAT, TAX & Company Affaires.
- d) Financial operational management of manufacturing companies.

Major areas of Experiences in Finance & Banking

- a) Monitoring day to day finance and accounts departments' operations towards business objectives & goals by setting priorities to do.
- b) Yearly planning of bank financing limits, assessing the need perfectly, (LC-Sight-Deferred/LTR/UPAS/OD/Time-Loan/Term-Loan /ACCEPTANCE/EDF/BG/PG/APG/Project Loan/ Rescheduling of loans/ Time Extension/ Renewal & Such Other types of finance & Schemes) in line with budgeted operations.
- c) Negotiation with Banks & Financial Institutions for low cost borrowing of funds, ensuring on time disbursements, conforming scheduled/committed repayments and reconciliations of items of loans on regular basis.
- d) Assessment of risk and returns form any business opportunity in respect to capacity, compliance, profitability and financial viability.

Major areas of Experiences in Accounts & Compliances

- a) Preparation of periodic Financial Statements & different financial analysis for decisions support. Checking variances for controlling and monitoring Budget for establishing budgetary control & analyzing variances with achievements.
- b) Negotiation with Suppliers/Vendors and other agencies for special types of purchase or works according to business need.
- c) Submission of VAT & TAX Returns regularly. TAX Negotiating with NBR officials for establishing company needs in terms of VAT/TAX/Customs for settlement of issues around.
- d) Software Implementation (Accounting & ERP Software), monitoring, upgrading and developments of reporting forms & format as well as modules considering the Industry, Organization & MIS.
- e) Financial Modeling & Feasibility for New projects & Investments proposals to prepare bankable documents with approach for financing or borrowing funds.
- f) Product Import, Costing & Pricing (Approx. 200 Products & varieties). Tender processing, Costing & Pricing (Manual & E-Gp) as per PPR-2006
- g) Banking compliances for financing businesses as per Central Bank's guidelines. Updated with BRPD Circulars of Bangladesh Bank.
- h) Periodic VAT & TAX return submission & issues settlements favoring business.
- i) Import Duty Assessment Process under Custom Excise & VAT regulations according to H.S Code and Customs Scheduled structure.
- j) Conducting quarterly Board & Audit Committee Meetings as per companies Act.
- k) Handling External Auditors & Settling issues, in applicable cases, lawfully.

Professional Degree Highlight:

Name of Examination	Year	University /Institute	Major	Result
Chartered Accountancy	2011	ICAB	Finance	Qualified
PGDCM	2019	BICM	Capital Market	Qualified

Memberships with professional bodies:

Institute of Chartered Accountants of Bangladesh (ICAB)	Associate Member	ID # 1247	Y: 2011
Bangladesh VAT Professionals' Forum	General Member	ID # 2014 0130	Y: 2014

Career Highlights

01	Name of Organization	:	Anwar Ispat Ltd (A concern of Anwar Group of Industries) Baitul Hossain Building, 27 Dilkusha C/A, Dhaka-1000
	Position Held	:	General Manager (Finance & Accounts)
	Job Duration	:	Continuing Since January 01, 2018
	Nature of Job		(Details Furnished Below)
Key role	<ul style="list-style-type: none"> ✓ Ensuring smooth Cash Flow for uninterrupted business operations. ✓ Planning, controlling, monitoring daily financial activities ✓ Borrowing of funds at competitive rates & conditions. ✓ Ensuring NBR compliances with maximum benefits. ✓ Meeting all board requirements from Finance & Accounts. ✓ Confirming VAT & Tax Compliances to each transition. ✓ Evaluating factory performances on monthly basis. ✓ Preparing financial models for new and value adding cap. Projects ✓ Monitoring Accounts Receivable and reporting to MD ✓ Confirming Group Transactions reconciliations on monthly basis. ✓ Performing Bank Reconciliations on monthly basis. 		
02	Name of Organization	:	ENERGYPAC ELECTRONICS LTD
	Position Held	:	Asst. General Manager (Finance & Accounts) (Head of the Department as well)
	Job Duration	:	February 01, 2011 to December 31, 2017
	Nature of Job		(Details Furnished Below)
Key role	<ul style="list-style-type: none"> ✓ Ensure All Finance & Accounts works with business goals ✓ Planning, controlling, monitoring & reviewing of assigned jobs ✓ Meeting all board requirements from Finance & Accounts ✓ Implementation of ERP software for distribution & retail business, manufacturing, procurement and dynamic reporting matrix. ✓ Conducting Quarterly Board Meetings of the company. ✓ Costing of Products (Manufacturing & Commercial imported items) ✓ Project costing & pricing for bidding national & international tenders. ✓ Bank reconciliations on monthly basis ✓ Conducting periodic performance meeting regularly basis ✓ Confirmations of balances of receivable & payables ✓ Coordinating branches operations throughout the country. 		
03	Organization	:	Square Textiles Ltd
	Department	:	Accounts & Finance
	Position Held	:	Sr. Executive
	Job Duration	:	September 2007 – January 2009
04	Organization	:	Metropolitan Cement Ltd
	Position Held	:	Officer (Accounts & Finance)
	Job Duration	:	August 2005 to August 2007

Training and Development

	Institute	Program	Duration
a)	APO, Tokeyo (Program held Tehran, Iran)	Multicounty Observational Study Mission on Advanced Energy Technology (MOSMAET)	6 Days
b)	CPE, ICAB	Advanced Certificate in Leadership Communication (ACLC)	6 Days
c)	SQUARE GROUP	Office Management	Two-weeks
d)	ICAB	Effective Business Communications	One week
e)	NAPD + ICAB	Public Procurement Rules	One Week
f)	NAPD + ICAB	Audit of Public Entities	One Week
h)	Bdjobs.com	VAT (Act & Rules)	One week
i)	ICAB	Public Sector Accounting	One Day
k)	bdjobs.com	Finance for Non-Finance Manager	One Day
l)	ICAB	Money Laundering	One Day
	bdjobs.com	Procurement, Logistics & Transportation	Two Days

Academic Highlight

Name of Examination	Year	Board/University (Institute)	Result
Bachelor of Commerce (B.Com) – Pass	1998	National University (Govt. Titumir Collage, Dhaka)	2 nd Class
Higher Secondary Certificate (Science)	1995	Comilla Board (Iqbal Memorial Collage, Dagonbhuiyan, Feni)	1 st Division
Secondary School Certificate (Science)	1993	Comilla Board (Purba Chandrapur H/S, Dagonbhuiyan, Feni)	1st Division*

Others Efficiency:

- Microsoft Office 2013: Microsoft Word, Microsoft Excel & Microsoft PowerPoint
- Successfully implemented **ERP (E-CAP)** & **BizRoots** at Energypac Electronics Ltd. Business model analysis and reporting for SAP implementation as well.
- Expert in E-mail communications & Internet Browsing for searching products, vendors, sources and prices.

Language Skill:

Fluency in Bengali & English speaking, writing. Also reading Arabic.

Personal Information

- a) Father's Name : Mr. Abdur Rob Miah
- b) Mother's Name : Mrs. Razia Akhter
- c) Address : C/O: Ajgor Ali Hazi Bari
(Permanent) Village : East Chandrapur
P.O. : Boiragir Bazar
P.S. : Dagonbhuiyan
Dist. : Feni
- d) Date Of Birth : 1st July 1978
- e) Religion : Islam (Sunni)
- f) Nationality : Bangladeshi by Birth
- g) NID No. : 26990 3862 8043
- h) Passport No. : BA 0047819

Cultural, Social & Sports:

- I love reciting poems, making funs in any place.
- Regular Played with college Cricket team & Football team.
- Lover of Tagor's Song & Nazrul's Geety
- Founder of Zakaria Kamal Public Library at Dagonbhuiyan, Feni

Declaration

I do hereby declare that the above mention information is true and correct.

References available, if requires.

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Mohammed Wahidur Rahman